



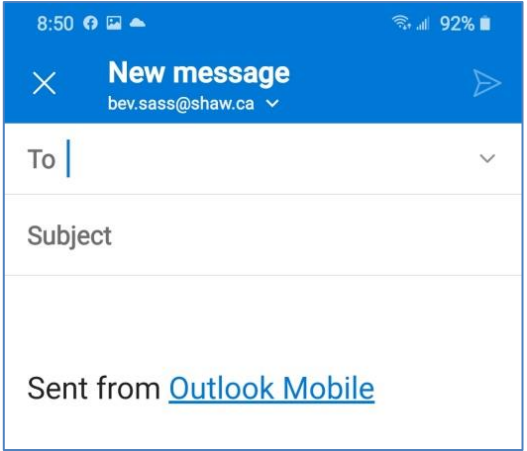
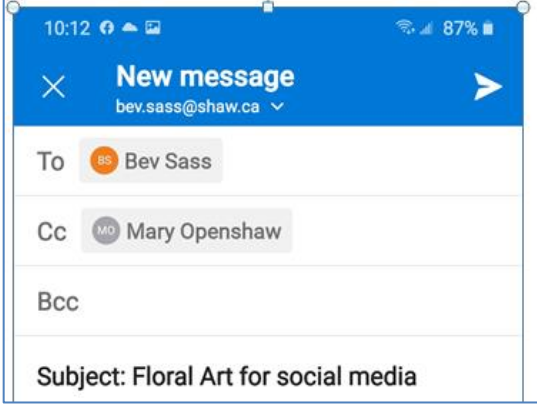
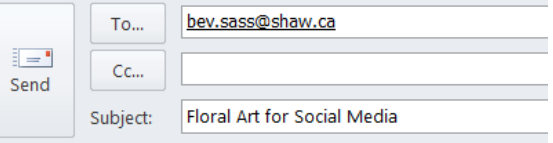
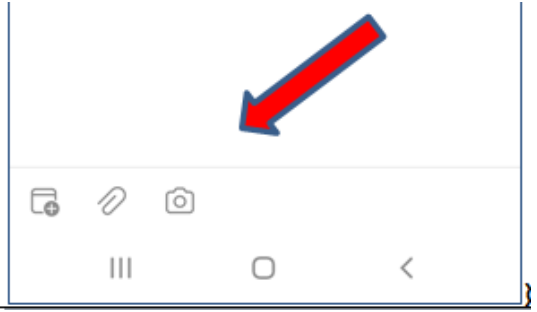


How to E-mail a Picture using a cell phone

The website committee would like your help in collecting pictures of spectacular specimens in your yard or on your balconies, plus floral designs you create. During the pandemic this will help us to keep in touch with each other while we continue to social distance. By using a cell phone or a tablet you can take a picture of your plant specimen or Floral Art design and attach it to an email by following these simple steps. This is only one method to send pictures but there are others. My cell phone is a Samsung, your phone may be slightly different but the principals are similar.

	Using Android Phone, Tablet or iPad	Result
1.	Take picture of plant specimen, Floral Art arrangement or landscape shot.	The photo is stored on your phone, tablet, iPad, etc. in an album or the Gallery Icon might look like this  or on an iPhone like this  . For iPhone users photos go to the Apple Photos folder.
2.	Open your email by touching the email icon  or  . The Icon on your phone, notepad or tablet might look different but usually it is a picture of an envelope. Start a new email, by entering the To, CC and Subject line. Note: With some phones you can send an email directly from the photo Gallery.	You will now be looking at your inbox where you might see multiple messages. Below is what my inbox looks like. 

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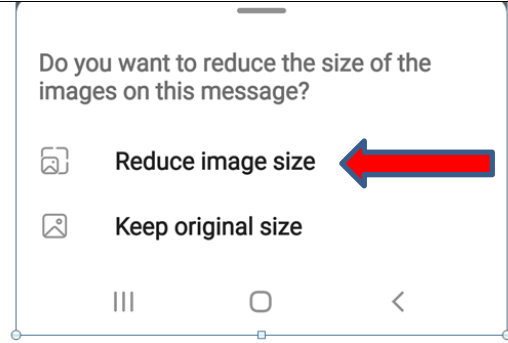
3.	<p>Touch the subject line and enter a subject such as:</p> <ul style="list-style-type: none"> - Floral Art for social media or - Specimen - Hydrangea (Lemon Kiss) or - 	
4.	<p>It always a good idea to add a message. Touch the 'text area' or touch the 'next' button on your phone. Type your message about the photo and your name in the text area of the email.</p>	 <p><u>Round arrangement focusing on Peonies.</u></p> <p>Regards Bev </p>
5.	<p>To attach your pictures: At the bottom or the top of the email page you might see an icon of a paper clip or the word ATTACH. Touch whichever you see. On some phones you need to also choose photo library to open up your picture folder or Gallery. The GALLERY has all the pictures taken using my cell phone. Each picture has a little square in the upper left corner. To attach a picture, pick the picture you want to send and touch that picture. A little check mark will appear in the little square, and that picture will appear at the end of your email message. If you change your mind and want to remove a picture, it will have a negative sign beside it in the email, just touch the negative sign. (It will NOT delete the picture from your GALLERY, just from the email).</p>	

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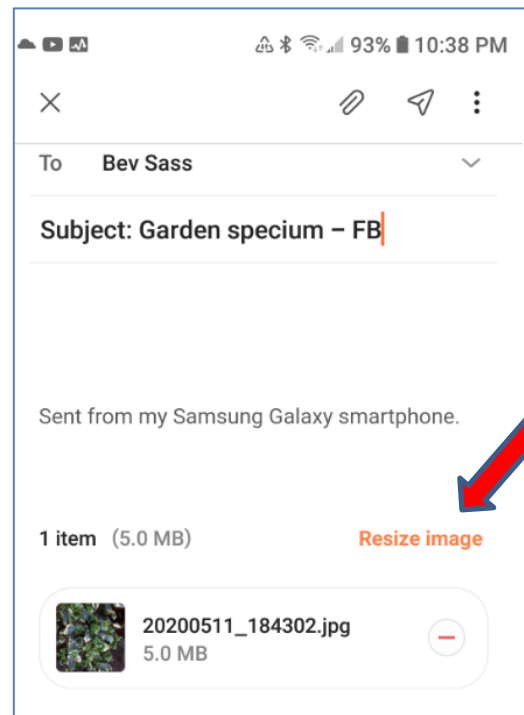
6. Most phones have a limit to the number and size of pictures that can be sent at one time. Some phones have the ability to RESIZE IMAGES. **Always select reduce image size.** If you are prompted to select a size select Large 70%, or Medium 30%. It allows you to send more pictures at one time. For most photos 70% is very good quality for Social Media posting. If you want to send the picture with extremely good quality or if it is going into the newsletter do not resize. Just send more emails with one pictures attached to each email.

In the example to the right, 5.0MB is too large so the image should be resized. A good size photo for Social Media posting is 400kb – 800kb.


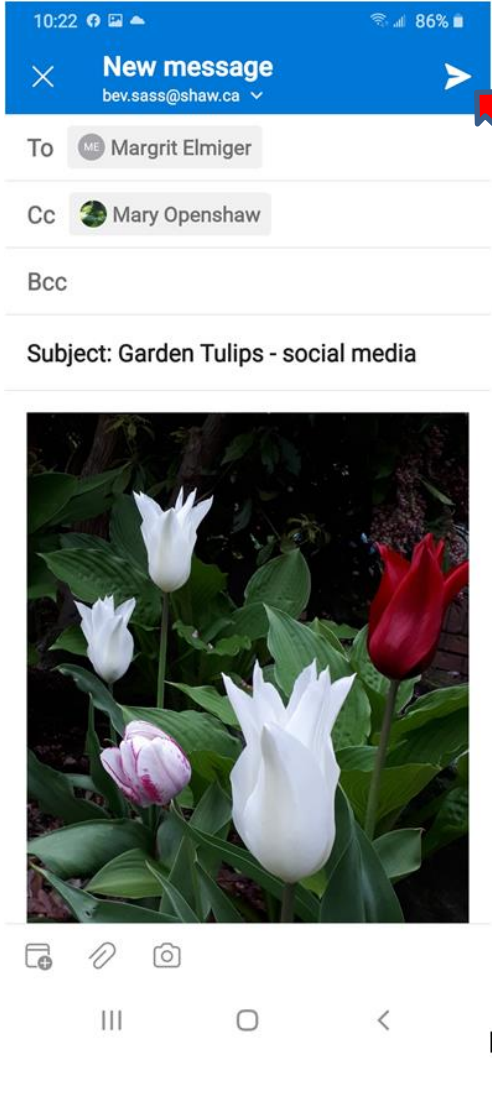
If using an iPhone check off what photo you want to send and what way you want to send it.



or you might see something like this...



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7.	<p>When you have your picture(s) attached and are ready to send the email, just go to the top of the Email page and touch SEND or in my case it's the  arrow icon.</p> <p>YEAH it's that easy!!!!</p>	
8.	<p>If you want to send your picture(s) to more than one person you can enter multiple email addresses in the 'To' line or touch the little down arrow on the right of the "To line" to open up the Cc line and enter more email addresses on the CC line.</p>	<p>See example above.</p>